

Accessories List - Available for Use at Portola Inn

Please indicate how many of each item you will need.

Event Name: _____

Event Date: _____

<u>Item</u>	<u>Available</u>	<u>Quantity</u>
<input type="checkbox"/> Tables		
<input type="checkbox"/> 48" Rounds (seats 6)35	_____
<input type="checkbox"/> 6-foot banquet (seats 6-8)8	_____
<input type="checkbox"/> Squares (seats 4)8	_____
<input type="checkbox"/> Specialty tables	INQUIRE	_____
<input type="checkbox"/> Chairs		
<input type="checkbox"/> Folding white200	_____
<input type="checkbox"/> White resin12	_____
<input type="checkbox"/> Green resin30	_____
<input type="checkbox"/> Vintage ice cream parlor30	_____
<input type="checkbox"/> Vintage wood20	_____
<input type="checkbox"/> Tablecloths/Napkin		
<input type="checkbox"/> Black	for up to 200 guests	_____
<input type="checkbox"/> Kelly Green	for up to 100 guests	_____
<input type="checkbox"/> Sage Green	for up to 150 guests	_____
<input type="checkbox"/> Red	for up to 150 guests	_____
<input type="checkbox"/> White linen	for up to 200 guests	_____
<input type="checkbox"/> Christmas	for up to 72 guests	_____
<input type="checkbox"/> White linen napkins225	_____
<input type="checkbox"/> Placesetting Pieces		
<input type="checkbox"/> Silverware192	_____
<input type="checkbox"/> Glass dinner plates240	_____
<input type="checkbox"/> Glass dessert plates240	_____
<input type="checkbox"/> Glass soup/salad bowls100	_____
<input type="checkbox"/> 10 oz glass water goblets, clear200	_____
<input type="checkbox"/> 8 oz glass Irish coffee mugs200	_____
<input type="checkbox"/> Glass Champagne flutes200	_____
<input type="checkbox"/> Glass candlewick trays/coffee cups150	_____
<input type="checkbox"/> Serving Items		
<input type="checkbox"/> Faberware 38-cup coffee urns2	_____
<input type="checkbox"/> Faberware 55-cup coffee urns1	_____
<input type="checkbox"/> Glass punch bowls4	_____
<input type="checkbox"/> Chafing dishes, round copper2	_____
<input type="checkbox"/> Chafing dishes, round stainless steel1	_____
<input type="checkbox"/> Crock pots, 6.5 quarts3	_____
<input type="checkbox"/> Spiral iron wine rack (16 bottles)1	_____
<input type="checkbox"/> Wrought iron wine/drink cart1	_____
<input type="checkbox"/> Copper stand for chilled wine1	_____
<input type="checkbox"/> Reproduction vintage popcorn popper1	_____
<input type="checkbox"/> Beverage Dispensers (3-gallon)4	_____

<u>Item</u>	<u>Available</u>	<u>Quantity</u>
<input type="checkbox"/> Decorations		
<input type="checkbox"/> Periwinkle runners . .18 squares, 3 runners	_____	_____
<input type="checkbox"/> Silver bows24	_____
<input type="checkbox"/> White aisle bouquets12	_____
<input type="checkbox"/> Gold bows12	_____
<input type="checkbox"/> White toule	INQUIRE	_____
<input type="checkbox"/> Ivy aisle runner	INQUIRE	_____
<input type="checkbox"/> Silver tussy mussies10	_____
<input type="checkbox"/> Red & white silk flower bouquets15	_____
<input type="checkbox"/> Votive candle holders100	_____
<input type="checkbox"/> Various glass candle holders	INQUIRE	_____
<input type="checkbox"/> Various glass vases	INQUIRE	_____
<input type="checkbox"/> Silver compotes15	_____
<input type="checkbox"/> Various tablecloths (pastel polka dots, red/white check, ivory, burgundy, black)	_____	_____
<input type="checkbox"/> Various wicker baskets	INQUIRE	_____

When considering centerpieces, keep the size of the tables in mind.



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